

JOINT ARCHIVES COMMITTEE REPORT

Action Plan 2002 – 07 Update

21 June 2006

Tim White, ASSISTANT CHIEF EXECUTIVE REGENERATION

PURPOSE OF THE REPORT

- 1 To update Members on progress to date against the Action Plan for implementing the recommendations of The National Archive inspection and the NEMLAC external consultants report.

BACKGROUND

- 2 At the meeting of this committee on 6 May 2004 it was agreed that progress reports against the Action Plan would be presented on a regular basis.
- 3 A total of 24 of the 30 actions have now been completed. It is advised that, with new staff now in post and issues regarding future ownership of Exchange Building now known, work progressing the remaining actions can be completed within the timescale of the Plan. An outline of the main achievements is given below. The updated Action Plan is contained in Appendix A.
- 4 The service instigated a more rigorous monitoring of performance, establishing targets for 2005/06.
- 5 The identified gaps in staffing levels have largely been filled; the issue of the Conservators full time hours awaits further discussion.
- 6 External funding has been obtained for specific outreach work. NEMLAC is funding a project to record the histories of black African immigrants to Middlesbrough as a regional pilot. NEMLAC and Creative Partnerships have funded a Learning and Access Officer post for nine months prior to the

establishment of a permanent post. The Friends of Teesside Archives have obtained funding to increase access for those with visual impairments.

OPTION APPRAISAL/RISK ASSESSEMNT

- 7 The adoption of the Action Plan is in line with the requirements to retain the appointment of a place of deposit as delegated by The National Archives. The continuation of this appointment will rely on reasonable improvements being implemented.

FINANCIAL IMPLICATIONS

- 8 The financial implications have been brought to previous committees.

RECOMMENDATIONS

- 9 That members approve the progress against the Action Plan.

REASONS

- 10 The recommendation is supported for the following reason

- a) the adoption of the Action Plan is in line with the requirements to retain the appointment of a place of deposit as delegated by The National Archives.

BACKGROUND PAPERS

- 11 Appendix A Teesside Archives Action Plan 2002 – 2007

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